

## WHAT ARE THE BENEFITS OF BEING A TLC MEMBER?

Aside from having your voice heard and your ideas taken seriously, all time spent in meetings or assisting with programs/events can be counted for volunteer/service learning hours as may be required by your school. Participation in TLC is a great way to meet teens from outside your school and take part in your community. TLC membership is something you will want to include on college applications and resumes.

## AS A MEMBER, YOU WILL BE EXPECTED TO:

- Attend and participate in the monthly TLC meetings that are held year round.
- Come to meetings prepared to share ideas and participate in the activities planned by the Teen Librarians.
- Help with set up, tear down, and facilitation of any major teen library events (such as the Haunted House and End of Summer Reading Party).
- Follow all EMPL rules and policies.
- Be respectful and have a positive attitude.
- Behave appropriately while attending other teen programs at the library.

## EAST MOLINE PUBLIC LIBRARY

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# T.L.C

## EAST MOLINE PUBLIC LIBRARY TEEN LIBRARY COUNCIL

## WHAT IS TLC?

The Teen Library Council (TLC) is a group of teens from all over the Quad Cities who meet monthly with the Teen Librarians to advise on matters of teen services, programming, selection of teen materials, event planning, etc.

## WHO CAN JOIN TLC?

TLC is open to any teen in grades 9-12 from any district in the Quad Cities.

## CODES OF CONDUCT

As a member of the Teen Library Council (TLC), you will be a library ambassador to your peers as well as an ambassador from your peers to the library.

***This is a commitment we ask you to take seriously! You must abide by the following codes of conduct while in the library and when at library events.***

- Attend monthly meetings – no more than two unexcused absences per six-month term. If you are unable to attend a meeting, try your best to notify the Teen Librarians of your intended absence.
- In order to participate in TLC only events and be eligible for TLC benefits, you must have attended at least four of the last six meetings.
- In order to participate in the annual Haunted House, you must have attended at least four of the last six meetings, and you must regularly attend Haunted House Committee Meetings. If you miss more than five committee meetings, you will not be allowed to participate.
- Listen to and follow instructions from all library staff. Be polite to our patrons and show them the same courtesy with which you want to be treated.
- Treat other TLC members with respect and keep a positive attitude.

## CODES OF CONDUCT (CONT.)

- Do not start drama or talk negatively toward other TLC members. **Bullying will NOT be tolerated under any circumstances.** We are committed to a safe and accepting environment for ALL teens, free from harassment, intimidation or bullying. This means any intentional written (including social media), verbal, or physical act that:
  - ⇒ Physically harms someone or damages their property; or
  - ⇒ Has the effect of interfering with the person's program experience or responsibilities.
  - ⇒ Is so severe, persistent, or pervasive that it creates an intimidating or uncomfortable environment; or
  - ⇒ Has the effect of substantially disrupting the program or event.
- Do not use foul language or name calling when in the library or at library events.
- No drugs, alcohol, tobacco, or weapons allowed.
- Maintain an indoor speaking voice throughout the library. It is not necessary to whisper, but be mindful of other patrons and keep your voice at a reasonable volume.
- Maintain these codes of conduct while attending other family or teen library events.

## MEMBERS MAY BE DISMISSED FOR ANY OF THE FOLLOWING REASONS:

- Blatant disregard on a continued basis for any of the before mentioned codes of conduct.
- Abusive or violent behavior.
- Inappropriate behavior.
- Theft.
- Sexual harassment.
- Being disrespectful to library staff.
- Not participating during programs; leaving halfway through the programs without reason.
- Attending programs just for the free food and then leaving.
- Not cleaning up after yourself – if you make a mess, clean it up!
- Vandalism of the library facilities or anyone's personal belongings.
- The use of drugs or alcohol on library property while attending programs.
- General negativity about library programs and activities.